

# **INDO THAI SECURITIES LTD.**

**Information relevant to shareholders  
holding shares of the Company in physical form**



## Information relevant to shareholders holding shares of the Company in physical form

Pursuant to the recent amendment in Regulation 40 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 vide Gazette notification dated June 8, 2018, BSE vide its circular no. LIST/COMP/15/2018-19 dated July 5, 2018 and NSE vide its circular no. NSE/CML/2018/26 dated July 9, 2018 have advised Listed Companies and their Registrars and Transfer Agents (RTAs) to ensure that shares which are lodged for transfer are mandatorily in dematerialized form with effect from December 5, 2018.

We would like to inform you that post December 5, 2018, except in case of transmission or transposition of securities, requests for effecting transfer of securities shall not be processed unless the securities are held in the dematerialized form with a depositor.

Therefore, you are requested to take note of the above requirement and lodge for dematerialization of your shares as expediently as possible (Please refer the annexed instructions for dematerialization of your securities).

We have sent a letter informing the same to all the shareholders holding shares in physical form along with procedure to be followed for dematerialisation of shares.

Shareholders holding shares of the Company in dematerialized form shall treat this intimation for information purpose only.

In case of any queries, please contact:

### **Company Secretary cum Compliance Officer**

#### **Indo Thai Securities Limited**

Capital Tower, 2<sup>nd</sup> Floor, Plot Nos. 169A-171, PU-4, Scheme No.-54, Indore, Madhya Pradesh - 452010

Ph.: 0731-4255813

Email: [compliance@indothai.co.in](mailto:compliance@indothai.co.in)

### **Bigshare Services Pvt. Ltd.**

(Registrar and Share Transfer Agent)

1st Floor, Bharat Tin Works Building, Opp. Vasant Oasis, Makwana Road, Marol, Andheri East, Mumbai 400059, Maharashtra

Ph.: + 91-22-6263 8200

Email: [investor@bigshareonline.com](mailto:investor@bigshareonline.com)

## PROCEDURE FOR DEMATERIALISATION OF SHARES

1. First, please open an account with a Depository Participant (DP) and obtain a unique Client ID number.
2. Thereafter, kindly fill up a Dematerialisation Request Form (DRF) provided by the DP and surrender the physical shares intended to be dematted to the DP.
3. Upon receipt of the shares and the DRF, the DP will send electronic requests through the Depository to the Company/Registrar ; for confirmation of demat. Each request will bear a unique transaction number.
4. Simultaneously, the DP will surrender the DRF and the shares to the Company with a covering letter requesting the Company/Registrar to confirm the demat.
5. After verifying the documents received from the DP, the Company/Registrar will confirm the demat to the Depository.
6. This confirmation will be passed on from the Depository to the DP, which holds your account.
7. After receiving this confirmation from the Depository, the DP will credit the account with the dematerialized shares.
8. The DP will then hold the shares in the dematerialized form on your behalf and you become the beneficial owner of these dematerialized shares.

In case of any queries, please contact:

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